Intern Position – spring/summer 2020
Finance Department

Are you interested in finance, management and finance systems? Are you passionate about international affairs? Would you like an internship with a global organization working to empower women and men to end their own hunger and poverty? The Hunger Project is committed to the end of world hunger by 2030, empowering communities and individuals to drive the solutions that are best for them, and by partnering with like-minded groups. The Hunger Project takes a comprehensive approach by working with communities on activities that will have a lasting impact on their well-being and potential.

Are you also a good communicator, financially-minded, detail oriented, and interested in the inner workings of a non-profit? The Hunger Project is seeking a Finance Intern to support the work of the Chief Financial Officer/Finance Department in THP’s New York-based Global Office.

Interns are expected to work a set schedule, approximately 20 hours per week, with flexibility for student schedules. The spring internship will last from January to May and the summer internship from July to September with a possibility for extension. It is possible, if successful, for the same intern to do both spring and summer internships.

Position Summary
The Intern will support the Finance Department with daily tasks. The Intern will perform analytical assignments, gather and synthesize information, edit internal documents, strategize, and provide administrative and functional finance support as needed. Other responsibilities may be assigned as deemed appropriate.

Profile and Qualifications
• Demonstrate an interest in development issues, particularly poverty, hunger and gender;
• Is or will graduate in a relevant field, such as finance, accounting, business, international affairs, international development, economic development, or another related subject area;
• Have a desire to learn global finance and financial systems implementation;
• Is a problem solver who can work independently on projects as well as collaborate effectively as part of a team;
• Has excellent organizational, time management and multi-tasking abilities;
• Possess great analytical skills;
• Is proficient with Google Office and Microsoft Office Suite and possess superior skills in Excel
• French language skills are a plus.

What to expect
• To get a snapshot of what it would be like working with an international organization;
• To gain valuable experience as a financial analyst and with financial systems
• To develop the knowledge and skills employers seek in this competitive job market; and
• To take advantage of any in-house training courses available.

How to apply
Although THP Internships are unpaid they can satisfy university credit (if applicable). Applicants should submit a current résumé with a cover letter to the recruitment manager at recruitmentfinance@thp.org with the subject line “Finance Intern – Your Name”. Please include your availability (dates and days / hours per week).

Application Deadline: Opened until filled